

## 1. About your organisation / the work you do

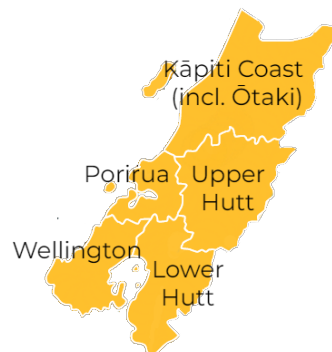
### Who can apply?

- ✓ Must primarily benefit the Wellington region
- ✓ Must have a charitable purpose – this usually means you have either charitable or incorporated society status.  
Unsure of your status? call us to discuss

### We don't fund:

- × Organisations with an operating income of over \$2m
- × Capability-building and professional development
- × Retrospectively
- × Central or local government
- × Commercial ventures (We do fund social enterprise)
- × Endowments, Capital Funds, and other Trust Funds holding investments
- × Core healthcare services, including primary and secondary health services
- × Individuals, including scholarships and organisations that provide individual scholarships
- × Promotion of a religious or political message (We do fund faith-based community services)
- × Schools (including childcare centres, kindergartens, ECEs, and universities), organisations whose primary purpose is to fundraise for schools, and organisations whose work directly connects to the NZ Curriculum. This exclusion applies to activities that take place on educational institution grounds and to any school-based educational support like tutoring, disability support, etc.
- × Medical procedures and treatment (including screening, diagnosis, and vaccination); medical equipment; medical research; professional respite care
- × Festivals, exhibits, museums, galleries, and other attractions that are designed for the general population
- × Any other exclusions as approved by the Trustees  
(In some circumstances exclusions may differ for specific funds or initiatives)

Our region  
Te Upoko o te Ika



### Applications should meet at least one of these criteria:

#### General Grants (up to \$50,000):

- ✓ Increase community self-determination
- ✓ Meet immediate community need
- ✓ Increase access and inclusion for those who experience disadvantage and exclusion
- ✓ Increase preservation and protection of natural spaces

[Click here for examples](#)

**WCF Recommends:** Read the examples on our website. Still not sure if you meet the criteria? Call us to talk it through!



## Are you a group in our region that is:

- ✓ Mana whenua or Māori led
- ✓ Doing work that supports the advancement of Māori aspirations



If yes, contact Sara Norling - Kaitakawaenga Māori, to discuss your application.

[sara@wellingtoncommunityfund.org.nz](mailto:sara@wellingtoncommunityfund.org.nz)

## 2. Who your grant is going to benefit

### We prioritise funding to applications that:

- ✓ support equity\* and inclusion in our communities
  - \*Equity = people have what they need to survive and succeed – access to opportunity, resources, networks, and support, that enable them to thrive. ‘Everyone is welcome’ is not the same as ‘this service/programme has been designed for priority population groups’.
- ✓ Serve/are designed for, and are led by, members of these population groups:
  - ✓ Māori
  - ✓ Pacific Peoples
  - ✓ Middle Eastern, Latin American, African
- ✓ Serve/are designed for, and are led by, people who are part of communities living in these locations:
  - ✓ Ōtaki
  - ✓ Lower Hutt
  - ✓ Porirua

### Why these groups?

Research shows us that these populations experience the most inequity. However, we acknowledge that our research is not one point of truth, and we welcome applications for initiatives that support advancement of equity.

**WCF Recommends:** If you're not actively serving our priority communities/locations, your chances of being funded are low.



## 3. The process

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### What do I need to do?

1. Firstly, make sure you are eligible by reading about our criteria and exclusions.
2. You will need to be registered on our online grants portal (Fluxx)  
<https://wellingtoncommunityfund.fluxx.io/>

**WCF Recommends:** All grant-seekers need their own individual profile in our online grants portal (Fluxx).

If you need help with registering, or remembering your login details, please call or [email](#) us.



3. Once registered on our [Fluxx site](#), fill in and submit our online application form.
  - General Grants [application questions](#)

**WCF Recommends:** If you are new to funding, a first time applicant with us, or asking for more than \$10k, it's a good idea to have a quick chat with one of our team before you register or submit an application.



### What documents do I need to provide?

1. A project budget
2. Proof of your bank account
3. Recent financial reporting/accounts

Further info/examples of these documents can be found [here](#)

### When will I find out if I'm successful?

We don't have funding rounds; we assess applications as they come in. Decisions for larger grants require board approval and therefore take longer, because the Board meets approx. every 6 weeks.

- For grants up to \$10k – expect a decision with several weeks
- For grants over \$10k – expect a decision within several months

### What reporting do I need to provide?

At the end of your granting period, we will ask you to fill in a very short outcome report; just a few questions about how the project went and if anything changed. This is also an opportunity to share photos and other interesting information with us.

### Still have questions?

[Read our FAQs](#) on the website and get in touch if you need help.