# LIFT Grants Application Form [GUIDE] | 2022 - 2023

## Please do not fill this in and send it to us; this is for use as a guide only.

* Please check that you are eligible before preparing your application.
* Word counts/limits are not accurately represented in this document. If you are using this guide to then paste your answers into the online form – it is likely you will need to reduce the word count.

## Grant Information

1. Project Name: Click or tap here to enter text.

2. Total Cost of Project/Work/Event: Click or tap here to enter text.

3. Amount Requested: Click or tap here to enter text.

4. Capability Project Summary (including timeframes)

Please provide a short description of your project/programme.(Approximately 150 words max.)

Click or tap here to enter text.

**Applications should meet this criterion:**

**Increase community organisation capability.**

One way we know an application meets this objective:

* The work supports individual professional development and/or organisational capability to support the organisation to serve its community more effectively.

5. Community Need and/or Aspiration

What is the community need/aspiration, and how does the work of your organisation help?(Approximately 150 words max.)

**[COMMUNITY NEED - EXAMPLE**: This community in Lower Hutt is experiencing a high rate of food poverty and our food bank provides hundreds of whanau with food so that they don’t go hungry.]

Click or tap here to enter text.

6. Priority Communities & Locations Served

Who benefits from the work your organisation does?

Click or tap here to enter text.

Examples of priority communities include:

* Māori
* Pacific Peoples
* Children and youth
* Middle Eastern, Latin American, African
* Porirua
* Lower Hutt
* Ōtaki

7. Who in your organisation will be undertaking this capability-building work?

Click or tap here to enter text.

8. How will this capability-building support your organisation to do its work?

Click or tap here to enter text.

## Additional Information to Upload

9. Required Documents:

Please include the name of your organisation in the file name e.g., 'Wellington Community Trust - Bank Deposit Slip.pdf'

Recent Financials/Accounts *(*Please ensure your operating reserve is highlighted or made as clear as possible within these documents)

Project Budget *(If your organisation/programme is operating Nationally, please provide a Wellington-specific budget.)*

Bank Deposit Slip *(or official bank statement with your organisation’s name printed on it)*

Other Relevant Document *– Not required* <-- Please use this document upload if you wish to write more than can fit in the application form fields.